

**Behavioral Sciences Regulatory Board  
Social Work Advisory Committee  
Tuesday, November 19, 2019 at 1:00 p.m. Minutes**

**Call to Order.** The meeting was called to order by co-chair Carolyn Szafran at 1:00 p.m.

**Social Work Advisory Committee Members.** Those who participated by telephone were Carolyn Szafran, Mike Gillett, Angi Heller-Workman, Kathryn Herzog, Jane Holzrichter, Marcia Simoneau, Cristin Stice and Robin Unruh.

**BSRB Staff.** Max Foster and Ashley VanBuskirk were present.

**Guests.** Patty McGee from Pittsburg State University, filling in for Kristen Humphrey, and Becky Fast, Executive Director of KNASW, were present by phone.

**Review and Approval of Minutes.** Mike Gillett moved to approve the minutes of the September 10, 2019 meeting as published. The motion was seconded. The motion carried.

**BSRB Executive Director Report by Max Foster.**

- There have been changes in office staff. Ashley VanBuskirk moved to the position previously held by Linda Hoover. Marilyn Revell lost her battle with cancer and passed away over the weekend. We will fill vacant positions as soon as possible.
- He gave a brief review of the ASWB annual conference that he recently attended.
- Information regarding transitioning to a new database.
- The Board had two very successful educator roundtables in October.

**Old Business.**

- 1) The LSCSW training manual is with our legal counsel, and there is no change at this point.
- 2) Max reached out to the Governor's Director of Communications to request the state's social media policy. He will send the policy, which is very generic, to the Social Media Language Sub-Committee. Max will ask the Governor's office if the committee should have their own policy.

**New Business.**

- 1) Mike Gillette gave a brief description of information regarding field standards that he received from CSWE. This will be discussed at the next meeting.

**Adjournment.** The next meeting was scheduled for Tuesday, January 21, 2020 to begin at 1:00 p.m. Angi motioned to adjourn the meeting. Mike seconded. The motion carried.