

Behavioral Sciences Regulatory Board
SW Advisory Committee Minutes
Wednesday, October 7, 2015
1:00 p.m.

Call to Order: Meeting was called to order by Co-Chair Carolyn Szafran at 1:05 p.m.

Committee Members Present: Carolyn Szafran attended in person. Sheri Hilger, Carl Myers, Marcia Simoneau, and Hamilton Williams joined the meeting by phone.

Guest: Sky Westerlund - KNASW

Staff Present: Max Foster, Leslie Allen, Joan Hahn, Marilyn Revell

Approval of Minutes: Minutes were reviewed from the previous meeting held on August 11, 2015. Marcia moved to approve the minutes. Carolyn seconded the motion. Motion passed.

Reports and update from BSRB Staff:

- Max reported on items discussed at the September out-of-town board meeting:
 - Licensees currently request name approval from BSRB to take to the Secretary of State's office to obtain an LLC designation with the State of Kansas. The BSRB Board has asked the Attorney General's office for an official position statement concerning this issue.
- The website is again being worked on. A staff member has been assigned to work 50% of her work days on the update until it is completed. It is planned to be completed by the end of December.
- Sky asked about the progress of SB 254 and what step is BSRB in for the process of presenting it again to the legislature in the upcoming session. Max informed the committee that the Board assigned the Legislative Committee the task of setting up a meeting with proponents and opponents of SB254 to discuss this bill and to present the Board's position.
- Max reported that the Board has authorized him to attend the ASWB Spring Education Workshop in April in Florida.
- Carolyn reported that she and Marcia attended the ASWB New Board Member training in Virginia in August and found the training to be very enlightening. They enjoyed meeting other board members from around the country and learning the workings of the ASWB.
- Leslie reported that the survey to be sent to LSCSW's concerning supervisor training was reviewed by staff members Max Foster, Joan Hahn and Ashley. After a few very minor adjustments, the committee approved the survey to go out to licensees. Leslie will send it to the Kansas LSCSW's to complete and respond to by October 22, 2015. The results of the survey can then be presented at the next advisory committee meeting in November.
- The Telemental Health questions and answers have been developed and approved by the committee and the Board. The documents are now under review by Jan Arndt, Assistant AG.
- Sky asked if the list of resources attached to the Advisory Committee Minutes will be posted on the BSRB website. Leslie responded that in the future that may be a possibility. However it is still too early in the process to make that decision.

Old Business:

1. LSCSW Supervisor Training survey will move ahead with surveymonkey.com. Leslie reported that the survey to be sent to LSCSW's concerning supervisor training was reviewed by staff members Max Foster, Joan Hahn and Ashley. After a few very minor adjustments, the committee approved the survey to go out to licensees. Leslie will send it to the Kansas LSCSW's to complete and respond to by October 22, 2015. The results of the survey can then be presented at the next advisory committee meeting in November.

2. The Telemental Health questions and answers have been developed and approved by the committee and the Board. The documents are now under review by Jan Arndt, Assistant AG. -Sky asked if the list of resources attached to the Advisory Committee agenda will be posted on the BSRB website. Leslie responded that in the future that may be a possibility. However it is still too early in the process to make that decision.

3. BSRB Packet of information to newly licensed social workers - Leslie is working on this packet.

4. Review of Application for Clinical Training Plan – Many suggestions were made during the review of this form at the August advisory committee meeting. Joan made those changes and discussed the current application available on our website. She reported that several Kansas universities had been added to the list of schools on the instruction page not requiring the completion of the grid at the end of the application. Joan had contacted the Kansas universities with social work programs to discuss the requirements for the courses needed to apply for the clinical level of licensure and those schools listed responded with the information she requested. The formatting of the application now makes it much easier to understand and complete. -Carl asked if there was a possibility of offering a page of FAQs to clarify the process and the regulations. Max stated that our role is to inform and educate the licensee first, and then it is the responsibility of the licensee to be responsible and accountable for regulatory matters. Carl agreed with Max on the importance of the regulatory matters, but pointed out that the focus of the supervisor and supervisee is usually on their relationship and the relationship with the clients. Sky suggested adding a simplified one-page requirement page at the end of the training plan application. Carolyn suggested adding citation brackets noting the regulation that corresponded to each question to draw attention to the importance of the regulation. Joan just wants to make this process easy and quick for the applicant, so she will add the citation brackets. Joan will send out the revised form a week prior to the next Advisory Committee meeting. At the next meeting the grid may be discussed.

New Business:

1. Advisory Committee members – which members have not been participating? Contact will be made to those members to determine if they wish to commit to being on the committee or if they need to be replaced.

2. CEU safety training required for social workers – Mark Holbrook’s online course is NOT approved by BSRB at this time, but his website does not present untrue information. Carolyn will investigate his training offered on his website: www-social-work-safety.com and will determine the content of the training. Sky mentioned that the regulation written to specify what was required for this training should be completed as BSRB was working on it 4-5 years ago. Leslie will check with the progress of that regulation with Jan Arndt of the Attorney General’s office. Carolyn said that the committee could discuss the progress at next month’s meeting.
3. SB254 – The legislative subcommittee has been tasked with setting up a meeting with the proponents and opponents of this BSRB Bill. Sky said that the KNASW has real opposition to SB 254 and wants to discuss its issues with the SW Advisory Committee. She asked that the KNASW position paper be put on the next SW Advisory Committee agenda.

Adjournment/ Next Advisory Meeting:

Next meeting was set for Wednesday, November 18th, 2015 at 1:00 p.m. Carl moved to adjourn the meeting at 2:35 p.m. and Hamilton seconded the motion. Motion carried.