

**Behavioral Sciences Regulatory Board
Board Minutes
January 13, 2020**

Call to Order. The meeting was called to order by Chair Deb Stidham at 10:02 a.m.

Roll Call.

Board Members. David Anderson, Jill Craven, Todd Frye, Kathryn Herzog, Johnna Norton, Andrea Perdomo-Morales, Ric Steele, Deb Stidham and Carolyn Szafran were present. Leslie Sewester joined by telephone.

BSRB Staff. Max Foster, Leslie Allen, Cindy D’Ercole, Ashley VanBuskirk, Jane Weiler and Janet Arndt were present.

Guests. Becky Fast, Executive Director of KNASW was present.

- I. Agenda Approval.** Max requested that the My License Office Demonstration be done after introductions. Jill Craven moved to approve agenda with change, Todd Frye seconded. The motion carried.
- II. Introductions.** Introductions were made by the Board.
- III. My License Office (MLO) Demonstration.** Jesse Springer gave a brief demonstration to the Board of our new database, what it will look like, and the functionality for staff and licensees.
- IV. Election of Chair and Vice-Chair.** Jill Craven nominated Todd Frye as Vice-Chair of the Board. Kathy Herzog seconded. The motion carried.
- V. Approval of Minutes.** Kathy Herzog moved to approve November 25, 2019 minutes as written. Todd Frye seconded. The motion carried.
- VI. Approval of Newly Issued Licenses.** Jill Craven moved to approve newly issued licenses, Kathy Herzog seconded. The motion carried. Discussion followed regarding the necessity of Board approval of newly issued licenses. Kathy Herzog moved to delete approval of newly issued licenses from the agenda. Jill Craven seconded. The motion carried. Jill Craven moved to delegate the function of approval to sit a test to staff only in cases where all the qualifications have been met and there are no disqualifying factors under disciplinary statutes. David Anderson seconded. The motion carried.
- VII. Public Comment.** None
- VIII. Board Member Training.** Janet Arndt provided new Board member training.
- IX. Executive Director’s Report.**

- a. Introduced staff to Board.
- b. Gave a brief description of SB 244.
- c. Gave a brief report of small agency meeting from last week.
- d. Fiscal Report.
 - 1. Gave report of how the Board budget is broken down and what we have for FY 2020.
 - 2. Division of Budget recommendations received in November.
 - 3. Subprogram cost accounting.
 - 4. Legislative Research Analyst meeting.
 - 5. Reduction in fees. The Board reduced fees last March. Our agency is exclusively fee funded. Noticed the carry forward balance was high so the Board decided to lower fees. In the future it may need to be raised or looked at again.
- e. Meeting with Legislators.
 - 1. House Health and Human Services. Max will be meeting with all legislators discussing legislative package and answer any questions they may have.
 - 2. Senate Public Health and Welfare. Max will be meeting with all members to answer questions.
- f. Future Meetings and Speaking Activities.
 - 1. Non-Cabinet agency heads. Meet quarterly.
 - 2. Washburn University. Next month Leslie and Max will speak with students to discuss licensing requirements.

X. Old Business. 2020 Legislative Package. Max discussed what will be part of the 2020 Legislative Session.

- a. Amending language which will allow the Board to consider disciplinary action on any type of license held in another state when determining eligibility for licensure.
- b. Adding – has violated any lawful order or directive of the board previously entered by the board.
- c. Extend the Professional Counselor temporary license from six months to 12 months. This change will bring all temporary licenses in line.
- d. Carolyn Szafran recommended that we postpone adding a requirement for clinical social work supervisors to complete training in order to become Board-Approved. Deb Stidham suggested bringing it to the next Board meeting for review. Max will remove it from the Legislative session this year.
- e. Leslie Allen gave a description of the difference of under ‘direction’ and under ‘supervision’. Jill Craven recommended we remove this from this years Legislative agenda. Deb Stidham suggested taking it to the committees for further discussion and possibly moving forward in the future. Max will remove it from the Legislative session this year.
- f. Reducing the total number of clinical supervision experience hours from 4,000 to 3,000 and the total number of supervision hours from 150 to 100 for addiction counseling, marriage and family therapy, professional counseling and master’s level psychology.

David Anderson motioned to approve Legislative agenda with revision. Todd Frye seconded. The motion carried.

XI. Staff Reports. None.

XII. Complaint Review Committee Report. Cindy D'Ercole gave brief report to the new Board members about how the Complaint Review Committee functions and what they do for the Board.

XIII. Profession Reports.

A. Psychology. None.

B. Social Work. None. Next meeting scheduled for January 21, 2020 at 1:00 p.m.

C. Professional Counseling. None.

D. Master's Level Psychology. None.

E. Marriage and Family Therapy. None.

F. Addiction Counseling. Deb Stidham gave Addiction Counseling committee report. They met December 20, 2019. Discussed volunteer license status. Next meeting scheduled for February 21, 2020.

G. Behavior Analysis. None.

XIV. New Business.

A. Complaint Review Committee (CRC) appointments. Deb Stidham appointed Bruce Nystrom as Chair of the CRC. Deb Stidham appointed Carolyn Szafran as Social Work member and Todd Frye as the Professional Counselor member on CRC.

B. Advisory Committee Appointments. Deb Stidham appointed Johnna Norton as public member for Psychology Advisory Committee.

XV. Adjourn. Carolyn Szafran moved that the meeting adjourn. Ric Steele seconded. The motion carried.