

**KANSAS BEHAVIORAL SCIENCES REGULATORY BOARD  
BEHAVIOR ANALYST ADVISORY COMMITTEE  
DECEMBER 8, 2023**

**Draft Minutes**

- I. Call to Order.** Linda Heitzman-Powell, Chair of the Advisory Committee, called the meeting to order at 1 p.m.
- Committee Members.** Linda Heitzman-Powell, Jacqueline Lightcap, Allyson Bell, Kelley Harrison, Emily Kessler, Pamela Neidert, Christine Marie Stiehl, Stephanie Willey, Mike Williams, and Alice Zhang were present by Zoom.
- BSRB Staff.** David Fye and Leslie Allen attended by Zoom.
- II. Agenda Approval.** Emily Kessler moved to approve the agenda. Allyson Bell seconded. The motion passed.
- III. Approval of Minutes from the Advisory Committee Meeting on October 13, 2023.** Allyson Bell moved to approve the minutes. Christine Stiehl seconded. The motion passed.
- IV. Executive Director's Report.** David Fye, Executive Director for the BSRB, reported on agency operations, recent Board meetings, legislative updates, and other upcoming meetings.
- V. Old Business**
- A. Continued Review of Combined Proposed Changes to Unprofessional Conduct Regulations for All Professions.** Advisory Committees previously discussed whether to add language on requirements for crisis services after hours. The Executive Director showed the Advisory Committee possible draft language on this topic, which could be included in item (l) in the unprofessional conduct regulations. Advisory Committee members discussed whether including language on a standard would be more of a best practice or an unprofessional conduct standard. Christine Stiehl moved to not add the draft language at this time, but to continue discussion on this topic at a later time. Mike Williams seconded. The motion passed unanimously. By consensus, Advisory Committee members recommended the following changes to K.A.R. 102-8-11:
- i.** In item (a), striking the language, “Or any other person regulated by the board or applying for licensure.”
  - ii.** In item (j), adding any protected classes that are listed by the BACB that are not listed in the regulation.
  - iii.** In item (v), adding language to clarify that this relates to “clients, supervisees, and students.”
  - iv.** In item (w)(1), adding “current” in front of “client, supervisee, or student.”

- v. The Advisory Committee members noted their intention to add additional language at the next meeting concerning telehealth and social media.
- B. Discussion on K.A.R. 102-8-9 Continuing Education.** Due to time constraints, this discussion will be moved to the next meeting.
- C. Discussion on K.A.R. 102-8-10 Documentation of Continuing Education.** Due to time constraints, this discussion will be moved to the next meeting.

**VI. New Business**

- A. Discussion on Possible New Regulation for Reinstating Licenses.** Due to time constraints, this discussion will be moved to the next meeting.
- B. Discussion on Possible New Regulation Concerning Location of Client.** Due to time constraints, this discussion will be moved to the next meeting.
- C. Discussion on Possible New Regulation on Requests or Additional Time to Complete Continuing Education Hours.** Due to time constraints, this discussion will be moved to the next meeting.
- D. Discussion on Topics for 2024.** Due to time constraints, this discussion will be moved to the next meeting.

**VIII. Next Meeting:** Friday, February 9, 2024, at 1pm over Zoom.

**IX. Adjournment.** The Executive Director thanked Advisory Committee members for their service on the Advisory Committee this year. The meeting was adjourned.