

Kansas Administrative Regulations

Agency 102

Behavioral Sciences Regulatory Board

Article 1.—Certification of Psychologists

102-1-11. Supervision of unlicensed assistants. (a) To utilize unlicensed assistants for psychological services, the licensed psychologist shall:

- (1) Provide direct and continuing administrative and professional supervision to the unlicensed assistant;
- (2) be vested with administrative control over the functioning of unlicensed assistants to maintain ultimate responsibility for the welfare of every client or patient;
- (3) have sufficient contact with all clients or patients in order to plan effective and appropriate service and define procedures. The licensed psychologist shall also be available to the patient or client for emergency consultation and intervention;
- (4) provide the unlicensed assistant with only work assignments which are commensurate with the skills of that assistant;
- (5) plan all procedures to be used by the unlicensed assistant and inform the assistant of those plans;
- (6) provide space for unlicensed assistants in the same physical setting as themselves, unless otherwise approved and authorized by the board;
- (7) make all public announcements of fees and services. The licensed psychologist shall be solely responsible for all correspondence with other professionals;
- (8) set and collect all fees;
- (9) countersign all requests for payments for services performed by the unlicensed assistant. By so doing a psychologist shall be deemed to have established a supervisory relationship pursuant to this section;
- (10) have not more than three full-time unlicensed assistants in the licensed psychologist's employ, if the licensed psychologist is in independent practice;
- (11) establish and maintain a level of supervisory contact sufficient to insure the welfare of clients

or patients seen by the unlicensed assistant and provide the board with documentation attesting to that level of supervision for board review and approval;

(12) notify the board within 45 days of those individuals who are serving as unlicensed assistants. This notification shall be on forms approved by the board and shall include the name, the education of, and duties assigned to each unlicensed assistant;

(13) be responsible for all psychological services performed by the unlicensed assistant, and be solely responsible for interpretation of psychological assessments on all patients or clients; and

(14) not be under a supervisory agreement with the board. This provision may be waived by the board upon application for review by the proposed supervisor.

(b) An ongoing record of supervision shall be maintained which details the type of activities in which the unlicensed assistant is engaged, and the level of competence in each. This record shall be available for review by the board.

(c) Persons receiving supervision while obtaining pre-doctoral or post-doctoral professional experience in an exempt agency are not required to be registered by the supervising licensed psychologist. (Authorized by and implementing K.S.A. 74-5314, and K.S.A. 74-5344, as amended by L. 1986, Ch. 299, Sec. 40; effective May 1, 1982; amended May 1, 1984; amended May 1, 1987.)

*****Authenticated Kansas Administrative Regulation*****