

**BEHAVIORAL SCIENCES REGULATORY BOARD
PROFESSIONAL COUNSELOR ADVISORY COMMITTEE MEETING
APRIL 1, 2025**

Approved Minutes

- I. Call to Order.** Laura Shaughnessy, Chair of the Advisory Committee, opened the meeting and called roll.

Advisory Committee Members: Advisory Committee members who participated by Zoom were Laura Shaughnessy, Harriet Bachner, Melissa Briggs, Samantha Holloway, Bob Kircher, Mahsa Maghsoudi, Vanessa Perez, Andrew Secor, and Amanda Wade. Jim Kilmartin, Michael Countryman, and Edil Torres Rivera were absent.

BSRB Staff: David Fye, Executive Director for the BSRB, Tyla Wadsworth, Licensing Specialist for the BSRB, and Emma Allan, Assistant to the Executive Director, attended the meeting by conference call.

- II. Agenda Approval.** Bob Kircher moved to approve the agenda. Vanessa Perez seconded the motion. The motion passed.
- III. Review and Approval of Minutes from Advisory Committee Meeting on February 19, 2025.** Amanda Wade moved to approve the minutes. Bob Kircher seconded the motion. The motion passed by voice vote.
- IV. Executive Director’s Report.** David Fye, Executive Director for the Behavioral Sciences Regulatory Board (BSRB) provided updates on agency operations, actions from recent Board meetings, and legislative updates. Some of the updates provided by the Executive Director included upgrades to computers used by BSRB staff and progress in moving to a new licensing system under Accela.
- V. Old Business**
- A. Continued Discussion on Regulation of Artificial Intelligence (AI).** At the previous meeting, the Executive Director provided several resources on artificial intelligence to Advisory Committee members from different associations and other organizations. Advisory Committee members provided feedback on the topic of regulation of artificial intelligence. Some members noted limitations on the use of AI that they have utilized for their staff in their work environments. The Executive Director noted a speaker on the topic of artificial intelligence may provide information at a future meeting.
- B. Continued Discussion on Adding Language to BSRB Website to Describe Profession.** The Executive Director noted each of the Advisory Committees has been discussing general language to be added to the BSRB website to describe the different levels of permanent license. Other Advisory Committees asked volunteers to draft a general description of each position, then the Advisory Committee could discuss that draft language at a future meeting. The Executive

Director noted the official statutory definition is already in law, but the purpose of this exercise is to have general language specifically for members of the public to use to understand the different levels of licensing better. Melissa Briggs volunteered to draft a general description of LPCs and Andrew Secor volunteered to provide language on LCPCs. This language will be reviewed and discussed at a future meeting.

VI. New Business

- A. Discussion on New Advisory Committee Members.** The Executive Director noted two members of the Advisory Committee are reaching their maximum length of service on the Advisory Committee at the end of June 2025, so he asked if the Advisory Committee would like him to send out a message to all licensees to see if any individuals were interested in serving on the Advisory Committee. The Advisory Committee members expressed support for this method of notifying licensees. The Executive Director noted he would also post a message on the BSRB website as well.
- B. Review and Discuss Draft Survey Report for LPCs and LCPCs.** The Executive Director summarized the findings from the draft survey report of professional counselors. The Executive noted an overall response rate of about 26% of licensees on the optional survey. The survey report was organized with summary information for the first twenty pages of the document, followed by about 90 pages of appendices, which included the open-field responses of survey respondents. Advisory Committee members and BSRB staff noted findings in the survey and discussed possible reasons for some of the data that was collected. The Advisory Committee planned to continue discussing the report at the next meeting.
- C. Discussion on Supervision Manual for Professional Counseling.** The Executive Director noted the Social Work and Marriage and Family Therapy Advisory Committees previously created supervision manuals for licensees in their professions and provided copies of these manuals to the members of the Advisory Committee, to discuss at the next meeting if the members of the Advisory Committee were interested in creating a manual for licensees in their profession.
- D. Discussion on Possible Topics for 2025.** No new topics were noted.

VII. Next Meeting. The next meeting was scheduled for June 5, 2025, at 10am.

VIII. Adjournment. Andrew Secor moved to adjourn. Harriet Bachner seconded the motion. The motion passed.